

Change in Program of Study Form

Name

NUID

Date

Program & Degree

This form is used for course substitutions, to approve transfer credit and also to define electives or place courses into specific requirement blocks within your degree audit. Note: no more than 9 credit hours can be transferred from institutions outside of the University system and must be graded with a B or better. Official transcripts are required to accept transfer work. Submit this form to your advisor.

Use drop-down to choose reason
for program change.

Course Number and Title

Hours

Institution where coursework was completed.

Use this area to
clarify where to place
course(s) in the audit,
the reason for the
change(s) or to share
additional information.

Signatures for Approval

Student Signature

Date

Graduate Program
Committee Chair

Date

Certification Officer

Date

Graduate Dean

Date